

## EXPRESSION OF INTEREST

### FOR THE PARTICIPATION OF CRAFTS PERSONS DURING THE IMNARJA 2026 EVENT

#### MAFA

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Date Published: Friday 10<sup>th</sup> April 2026

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Deadline for Submission: Friday 24<sup>th</sup> April 2026 at 10:00am  
CET/CEST

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Opening of Offers: Friday 24<sup>th</sup> April 2026 at 10:30am  
CET/CEST

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**MINISTRY FOR AGRICULTURE,  
FISHERIES AND ANIMAL RIGHTS**

Support Services Directorate

Agriculture Research & Innovation Hub, Ingiered Road, Luqa LQA 3300

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## **1. INTRODUCTION**

The 2026 edition of the Imnarja will be held in Buskett between **Saturday 28<sup>th</sup> and Sunday 29<sup>th</sup> June** and will be organized by the Support Services Directorate within the Ministry for Agriculture, Fisheries and Animal Rights (MAFA).

MAFA is seeking the service of experienced local craft persons to apply and register their interest to be part of Imnarja 2026, showcasing their authentic craftwork and skill to the general public as per the hereunder conditions.

### Disclaimer:

Prospective applicants are to note that by submitting an application as specified below, they are confirming agreement to all of the terms and conditions related to this Expression of Interest.

Prospective applicants are to note that although applications may be submitted, evaluated and contracts signed, in case of new restrictions on the hosting of the event published by the Health Department and/or inclement weather, the Event might be postponed or cancelled.

The application shall be declared null if any information provided is incorrect and/or not verified.

## **2. GUIDELINES**

### **2.1 Instructions to Prospective Applicants**

- a) Prospective applicants are to submit a duly filled in and endorsed Application Form for the participation during the Imnarja 2026 event as a crafts person.
- b) Prospective applicants are to ensure that the contact's name on the Application Form is that of the individual who, if successful, shall enter into an agreement with MAFA.
- c) Prospective applicants are encouraged to read the terms and conditions of this Expression of Interest.
- d) By submitting an application, it is understood that the applicant has read and is in agreement with the terms and conditions of this Expression of Interest and affirms all Declarations. No conditions and alterations to the requirements listed

in this document shall be introduced / imposed by the applicant on MAFA.

- e) By submitting an application, applicants shall be confirming that their offer shall remain valid for a period of 90 days from the submission deadline.

## 2.2 Application Timetable

Expression of Interest for participation opens on	10/04/2026
Clarification requests may be submitted via email <a href="mailto:epu.mafa@gov.mt">epu.mafa@gov.mt</a> by not later than	17/04/2026 at 17:00hrs
Applications are to be submitted by not later than	24/04/2026 at 10:00hrs

The application needs to be submitted via email on **epu.mafa@gov.mt**

### Indicating as a subject:

### **FOR THE PARTICIPATION OF CRAFTS PERSONS DURING THE IMNARJA 2026 EVENT**

The opening of applications submitted will be on: Tuesday 24th April 2026 at 10:30 hrs.

An opening schedule shall be affixed on the notice board of the Agriculture Research and Innovation Hub in the sequence of how applications are opened. Only the name of the applicant submitting an application in connection with the Expression of Interest for the Participation of Crafts Persons during the Innarja 2026 Event shall be displayed.

Late or incomplete applications will not be considered.

## 2.3 Submission Requirements

- a) Each applicant may apply for only one (1) Lot listed in Annex 1.
- b) The application is to include the following:
- A duly filled in and signed application form and declaration (Annex 2)
  - Portfolio of work with relevant experience
  - List of craft items to be displayed/exhibited
  - List of craft items to be sold with corresponding prices (if applicable)
  - Checklist (Annex 3)

*Should one or more of the listed requirements or fields be missing or incomplete, the*

*submitted application shall be immediately disqualified and will not be considered further.*

## **2.4 Selection and Evaluation**

Each application will be treated in strict confidence by the Evaluation Board.

### **Evaluation Criteria**

<b>Evaluation Criteria (per Lot)</b>	<b>% Weighting</b>
1. Authenticity of crafts	35
2. Relevant professional knowledge, skills and abilities	25
3. Relevant social/communication skills and abilities of craft persons	15
4. Relevant experience in showcasing craftwork in events	25
<b>Total Weighting</b>	<b>100</b>

**All applications who satisfy and contain all required documentation as requested in section 2.3 Submission Requirements will be vetted and shortlisted based on evaluation criteria 1 to 4. Shortlisted applicants will then be contacted for an interview to complete evaluation criteria 5.**

Some applicants may be put on a reserve list and contacted at a later date.

The Contracting Authority reserves the right to select and/or reject any or all of the submitted applications. Should none of the applicants be considered satisfactory, it reserves the right to approach other craft persons (not necessarily involved in this Expression of Interest).

## **3. TERMS AND CONDITIONS**

### **3.1 Crafts**

- a) MAFA is seeking crafts persons to showcase and display authentic and locally made Maltese crafts, specifically as listed in Annex 1.
  
- b) **Selected craft persons will need to showcase craftwork during Imnarja 2026 as**

**follows:**

- **Saturday 28th June 2026 from 17:00hrs till 00:00hrs**
- **Sunday 29th June 2026 from 06:00hrs till 14:00hrs**

- c) The selected crafts persons will be expected to:
- Exhibit and demonstrate their authentic craftwork throughout the event;
  - Interact with the general public attending the event;
  - Optionally sell their crafts to the general public. This is at the discretion of the applicants.
- d) The crafts person must only exhibit and if opted for sell items as agreed upon and abide by the instructions that may be given by the Contracting Authority both before and after the activity.
- e) It is the applicant's responsibility to ensure sufficient supply for the whole duration of the event.
- f) Crafts persons will be encourage to set up their designated area as visually pleasing as possible to complement the traditional event and the Imnarja atmosphere.
- g) It is imperitive that all crafts persons are dressed in appropriate professional attire. Applicants will also need to keep in mind weather conditions and type of event.
- h) All applicants must comply to the following obligatory environmentally friendly measures (if applicable):
- Packaging should be reduced at source. Do not use or promote products that have unnecessary packaging and reduce all packaging whenever possible.
  - Single-use plastic is not only unacceptable but is now also illegal and therefore will not be permitted during Imnarja 2026.

### **3.2 Set-up and Dismantling**

- a) The successful applicants must set up in the spaces as specified in the presence of the organizers and, once agreed on with MAFA, must not exceed the boundaries of these designated spaces.

- b) The **setting up of the area** must be completed on **Saturday 28<sup>th</sup> June 2026 by not later than 16:00 hours**. It is not permissible to leave any parked commercial vehicles and machinery at the allocated spaces.
- c) **The area must be dismantled once the event has ended**. This entails also that by **Sunday 29<sup>th</sup> June 2026 at 16:00 hours** every craft person will have removed and cleaned any type of waste. It is the responsibility of the applicant to ensure proper clean-up procedures are implemented; no solid or liquid wastes are to be left on site or disposed in the soil and/or on the floor.
- d) The craft person must provide all required tools and equipment, in order to carry exhibit and demonstrate their craft in the best possible way. It is very important that each applicant considers that they will be operating from a bare environment.
- e) MAFA will provide the crafts person with the following:
- A designated area measuring 2.5m by 2m (more space might be granted depending on type of craft and in agreement with MAFA);
  - At least one (1) table measuring circa 6ft by 2ft;
  - At least two (2) chairs;
  - Area will be lighted and only if necessary, single phase electricity supply can be provided.
- f) The successful applicants must provide their own bins to use for the waste generated during service. This waste is within the responsibility of the applicant and must be taken care of as needed.
- g) A parking space can be arranged by MAFA and this will be close by but offsite.

### **3.3 Permits and Licenses**

- a) The selected economic operator shall conform to local Health and Safety regulations and any licenses and permits necessary to be eligible to sell/trade in accordance with the VAT regulations.
- b) The selected economic operator must have all the necessary legal requirements. The Contracting Authority will not be liable for any action or fines incurred by the chosen applicant because of non-compliance with local regulations.
- c) All Maltese Laws relevant to the activity must be observed by the selected economic operator.

- d) MAFA shall not be held responsible, under no circumstances, for any damage or theft that may occur including penalties issued by the competent authorities during the event.

## ANNEX 1

### List of Lots

Lot	Type of Craft Work	Minimum Requirements
1	Traditional Needle loom ( <i>Newl</i> )	To be exhibited on the 28 <sup>th</sup> and the 29 <sup>th</sup> of June
2	Lace making ( <i>Ĉombini / Bizilla</i> )	To be exhibited on the 28 <sup>th</sup> and the 29 <sup>th</sup> of June
3	Ganutell	To be exhibited on the 28 <sup>th</sup> and the 29 <sup>th</sup> of June
4	Sulkies ( <i>Srieken</i> )	To be exhibited on the 28 <sup>th</sup> and the 29 <sup>th</sup> of June
5	Traditional braided livestock rope halters and collars ( <i>Hnienaq; Hbula; Immaljar</i> )	To be exhibited on the 28 <sup>th</sup> and the 29 <sup>th</sup> of June
6	Basketwork ( <i>Qief u Bixkilla</i> )	To be exhibited on the 28 <sup>th</sup> and the 29 <sup>th</sup> of June
7	Lace making demonstration	To be held on the 29 <sup>th</sup> of June 8:00 to 12:00. <ul style="list-style-type: none"><li>• Using sheep wool sourced from locally sheared sheep</li><li>• Washing, drying of wool</li><li>• Wool weaving</li><li>• Spinning wool</li><li>• Felting</li></ul>

**ANNEX 2**  
**APPLICATION FORM AND DECLARATION**

**EXPRESSION OF INTEREST**  
**FOR THE PARTICIPATION OF CRAFTS PERSONS DURING THE IMNARJA 2026**  
**EVENT**

<b>Name</b>															
<b>Surname</b>															
<b>Address</b>															
<b>ID Card Number</b>															
<b>Mobile Number</b>															
<b>Email Address</b>															
<b>VAT Number</b>															
<b>Name of Company (if applicable)</b>															
<b>Company Number (if applicable)</b>															
<b>Kindly indicate Craft/Lot you are applying for</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Lot 1 - Traditional Needle loom (<i>Newl</i>)</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Lot 2 - Lace making (<i>Ĉombini / Bizilla</i>)</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Lot 3 - Ganutell</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Lot 4 - Sulkies (Srieken)</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Lot 5 - Traditional braided livestock rope halters and collars (<i>Hnienaq; Hbula; Immaljar</i>)</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Lot 6 - Basketwork (<i>Qfief u Bixkilla</i>)</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Lot 7 – Lace making demonstration</td> <td style="text-align: right; vertical-align: bottom;"><input type="checkbox"/></td> </tr> </table>	Lot 1 - Traditional Needle loom ( <i>Newl</i> )	<input type="checkbox"/>	Lot 2 - Lace making ( <i>Ĉombini / Bizilla</i> )	<input type="checkbox"/>	Lot 3 - Ganutell	<input type="checkbox"/>	Lot 4 - Sulkies (Srieken)	<input type="checkbox"/>	Lot 5 - Traditional braided livestock rope halters and collars ( <i>Hnienaq; Hbula; Immaljar</i> )	<input type="checkbox"/>	Lot 6 - Basketwork ( <i>Qfief u Bixkilla</i> )	<input type="checkbox"/>	Lot 7 – Lace making demonstration	<input type="checkbox"/>
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Lot 7 – Lace making demonstration	<input type="checkbox"/>														

## DECLARATION

I / We hereby agree to all the terms and conditions as stipulated in the Expression of Interest FOR THE PARTICIPATION OF CRAFTS PERSONS DURING THE IMNARJA 2026EVENT as listed in this document.

I / We hereby declare that I do not fall under any of the grounds listed under Part VI of LN352/2016 – Exclusion Grounds.

I / We declare that no subcontracting in connection with this Expression of Interest shall take place unless prior written consent of the Contracting Authority is obtained. I shall be solely responsible for the execution of the contract and for the delivery of service as requested by the Contracting Authority in accordance with the terms and conditions of this Expression of Interest. The Contracting Authority reserves the right to request additional documentation and justification for subcontracting requests and may at its discretion accept or reject such requests.

As an applicant, I / We shall pay the guarantee to MAFA once it has been accepted, within ten (10) working days of the notification of acceptance. If payment is not affected in the stipulated date and time, the contracting authority reserves the right to disqualify the offer and award the stall to another applicant.

I / We bind myself / ourselves to be responsible for the allocated area and shall not assign this area to a third party not mentioned in the application, to take over in my / our name or in the name of my / our company.

I /We accept these conditions in their totality according to the organisers as stipulated.

I / We declare that all information and documentation submitted as part of this Expression of Interest are true and correct. The application shall be declared null if after any information provided is incorrect, falsified and not verified. The Contracting Authority reserves the right to instigate legal proceedings against the applicant in case of submission of false declarations and documentation.

I / We hereby agree to submit the application form and list of items to be sold as well as price lists.

Name and Surname of Applicant (block letters) \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**ANNEX 3**  
**CHECKLIST**

The applicant confirms that he/she has submitted the following as part of the application form:

Mark as applicable

- Application Form and Declaration (Annex 2)
- Portfolio of work with relevant experience
- List of craft items to be displayed/exhibited
- List of craft items to be sold with corresponding prices (if applicable)
- This Checklist (Annex 3)

Signature:

Date: